

General Parents' Meeting of the Sri Lankan School Muscat Dec 2011

Principal, members of the Board of Directors, members of the Parents' committee and dear parents, I would like to welcome all of you for the second general parents' meeting of this year and the last GPM of the current board.

Agenda for the meeting would be:

- **Chairman's report**
- **Principal's report**
- **Treasurer's report**
- **Any other matters**

The Chairman's report provides a general overview of the activities during the first half of Year 2011. And the principal's report will provide you with the academic aspects of the school and the Hon Treasurer's report will provide the finances of the school within the first half

Thereafter you will have the opportunity to raise your concerns and seek any clarifications on matters that are not clear of after the presentation of the above reports.

As you are already aware the minutes of last GPM held in June 2011 has been posted on the school Website and copies were available at the school reception for your reference.

1 Chairman's Report

The report briefly covers the following topics:

- Management changes
- Amendments to the constitution
- Academic in Brief
- Building project
- School on line system
- Staff recruitment
- Finances
- Other matters

Changes in the management- Appointment of members to the Board of Directors 2012

Three members resigned, Mr. Vivek, Dr. Kotagama and Mr. Prasanna and two members were appointed by the Ambassador Mr. Ajantha and Mr. Dunstan

The official term of the current board ends by 31 Dec 2011.

In accordance with the constitution of SLSM we conducted an election on 7 Dec 2011 and the new board was elected.

On behalf of the parents I welcome the new members

- Mr. Ahmed Althaf Hassan Mohamed Ali
- Mr. Chaminda Jaythilake Munasnighe
- Mr. Lalith Kumara K.K.
- Mr. Ravi Dharmawardane
- Mr. Ruknil Andrew Wijesooriya V
- Mr. Suranga Prasath Perera S.A.
- Mr. Wasantha De Zoysa T.

H.E. has appointed Mr. Haleem as embassy representative to the board. And Ambassador yet to nominate other two members

Request all to extend their support to the new board

Constitutional amendments

Constitution was amended to incorporate the ministerial decisions. Special meeting was held and the amendments were ratified. Now the latest constitution is in place.

We need to incorporate two amendments that we agreed to incorporate

2. Academic in brief

Principal will cover academic matters under his report. However few important matters related to academics could be noted as follows:

Two more parallel classes started in September with the new academic year. The required staffs have already been selected and the spaces required for the new classes were created by moving music room and work was done during the summer vacation. This has contributed to further ease the over crowding situation in existing classes.

3. School website

We hosted the website again which was not active. Now we have a proper website in place we must thank Mr. Senarath and Mr. Manduma Bandara who completed the task at no cost to the school.

4. Development plan

The building project to build extension is now underway. Construction has started. Excavation has been completed. The construction period is 9 months. However we have agreed with the contractor to

achieve the substantial completion by end July (within 8 months) so that the building could be occupied when the school start in Sep 2012.

Tenders were called out of 12 who collected the documents 8 tenderers submitted Competitive tender process was followed. Finally through detailed evaluation the tender was awarded to the lowest tenderer Oasis Grace at a cost of RO 126,118.770 and then later we added one more floor. total contract value ORM 151644.620

There was a delay in getting excavation permit and now the excavation started and schedule completion by End July.

The building will have 8 standard classrooms and two bigger rooms accommodate music and art room. Ground floor will be frees.

We have received the commercial offer from the landlord which says after a grace period of 5 years from the completion of the building a rent of RO 3000/= would be charged. We are still trying top negotiate this with the landlord.

5. Infrastructure Development

During the term of the BoD we completed following infrastructure development.

1. New Library
2. Computer lab
3. IT infrastructure
4. School on Line system
5. Modifications to satisfy RoP Fire requirements

6. Finances

Hon Treasurer will submit the details of finances under his report. However we should emphasize that this year we implemented a staff salary increase for the effective from Sep. It was 10% general increase

School fee arrears- There are still quite number of parents who have not paid school fees in time. We are compelled to take firm action against those who have not paid and arrears have extended beyond 3 months.

7. Fund raising events

The BoD has already held few meetings with the parents and well-wishers to organized fund raising events and initial arrangements are progressing well. We wish to tank all those who came forward to support this mega event, specially the non parents.

Three potential areas were identified

1. Minor Fund Raising events- Total collection
2. Mega Fund Raising event-On Jan 26
3. Corporate sponsorships-Underway

Request all to support

8. Other Matters

School on-line management system will be in place soon. This will greatly facilitate data today operations as well as data management. Initial working has already been made mostly we will have the system in place from the beginning of next year. Required hardware system is also now in place.

Finally thank all of you for your support and contribution in the development of SLSM. we particularly thank the PC for their continuous assistance and support.

I should particularly thank the members of the board for assisting me to carry out my duties as the chairman

Principal- For his excellent leadership and managing the school

Althaf- Secretary- maintaining records- constitutional amendments and input on academic and admin matters

Ajanatha- As treasurer for bringing finances under control

Dewage- on the Building project

Neville- Finalizing various Contracts

Senath –SoL and IT related matters

Dunstan- Joined recently and contributed in many ways

Also thank Mr.Vivek, Dr. Kotagama & Prasanna for their invaluable support.

Thank principal, deputy principal, academic and non academic staff for their excellent service

Thank sponsors and well wishers

Thank you & good night