

**SRI LANKAN SCHOOL
MUSCAT**



**المدرسة السريلانكية
مسقط**

P.O. Box : 2433
Ruwi, Postal Code : 112
Sultanate of Oman
Tel. : 00968 24811005 / 24811006
Fax : 00968 24811003
e-mail : principal@sism.edu.om
Website : www.sism.edu.com

ص. ب. : ٢٤٣٣
الرمز البريدي : ١١٢
سلطنة عمان
هاتف : ٠٠٩٦٨ ٢٤٨١١٠٠٦ / ٢٤٨١١٠٠٥
فاكس : ٠٠٩٦٨ ٢٤٨١١٠٠٣
بريد الكتروني : principal@sism.edu.om
الموقع على الإنترنت : www.sism.edu.com

4 March 2013

Ref No: BOD/SLSM/2012-10

Chairman's Circular 10

Dear Parents,

Election of a Member to the Board of Directors of the Sri Lankan School – Muscat (SLSM)

This is to inform you that Mr. Chaminda Munasinghe - Hon. Secretary of the Board resigned effective 05.01.2013 due to his children being reposted to Sri Lanka for studies.

In terms of the constitution of SLSM, the Board decided to hold an election to elect one member to fill the vacancy. Accordingly the election would be conducted on 23.04.2013.

We request all the parents to kindly take an active part in the election process and ensure that each of you cast your vote on 23.04.2013.

As per Ministry regulations, over 50% of the parents are required to vote at this election. Please note that an election will not be held if the number of valid candidates is less than two. As you are aware it is the duty of all the parents to participate in this vital election process by volunteering to seek candidacy in election and vote for their choice.

Time Schedule for Holding the Proposed Election:

04.03.2013	Releasing the circular to parents by Hon. Chairman detailing the eligibility criteria of candidates, election procedures, time line and calling for nominations.
13.03.2013	Acceptance of nominations at the principal's office from 03.03.2013 .till 13.03.2013 and close at 14.00 hours on 13.03.2013. Nominations accepted between 8.00 am to 2.00 pm daily.

14.03.2013	Display list of candidates on the school notice board.
20.03.2013	Close of submission of individual letters of objections to candidature for election and acceptance of clarifications for eligibility.
23.03.2013	Inform candidates in writing on acceptance of candidature for election and display the list on the school notice board.
24.03.2014	Submission of nomination papers to the Ministry of Education
23.04.2013	Voting from 14.00 to 22.00 hours and declaration of results.
24.04.2013	Inform Ministry of Education of International schools seeking approval.

Election Procedure

(01) PRESIDING OFFICER

The Board of Directors decided to nominate the Principal as the presiding officer for the forthcoming elections.

(02) VOTERS

- Parents of students registered in the school are eligible to vote, subject to condition in (2) below.
- Only one parent from each family is entitled to vote
- Each such eligible parent referred to above, shall be entitled to one ballot paper. They may cast their votes in favour of a maximum of two (2) different candidates. (i.e not exceeding the number of vacancies) Voters can cast only one vote for one candidate.
- Any marked ballot paper not compliant with the above requirement will be considered invalid. In case of uncertainty on the validity of the vote, the decision of the presiding officer will be final.
- Voters can express their choice by placing a "X" (cross mark) in the relevant box against the name of the candidate.

(03) CANDIDATURE – QUALIFICATION

Candidates should satisfy the following qualifications as stipulated in the Constitution of the Sri Lankan School – Muscat and the Ministry of Education regulations prevailing at present.

- Shall be a parent of a student presently registered in the school.
- Shall be a Sri Lankan.
- Shall not be enjoying diplomatic immunity.

- Shall not have been convicted in a court of law in the Sultanate or elsewhere for a criminal offense.
- Shall hold a Bachelor's Degree or equivalent. (Ministerial resolution no 189/2008 Article 2 Section (3) and Article 9. Since the exact definition of equivalent is not provided by the Ministry, BOD has taken a decision to accommodate candidates with equivalent qualifications subject to acceptance by the Ministry.
- Shall not be a previously disqualified member of the Board. This restriction may be waived by the Ministry if such disqualification had been due to ill health or due to reasons beyond the control of the said disqualified member.
- Shall not be an employee of the school.
- Shall not be a previously terminated member of the Board.
- In the event of any issue of ambiguity, the decision of the Ministry of Education shall prevail.

Thanking you,

For and On behalf of the Board of Directors



K K Lalith Kumara
Hon. Chairman



Nomination papers can be collected from the principal during the school hours.